



# ORDER FORM

To order the books/video listed below, please print out and fill in this order form, send it to us by fax (03-3400-5880) or Email (books@tmt-aba.com), and please go ahead and make your payment. (Advanced payment is required).

Order:	Price	No.	
<input type="checkbox"/> Stay Put? Make a Move? (2016)	¥ 2,000	x	= ¥
<input type="checkbox"/> Japan True or False (2004)	¥ 5,000	x	= ¥
<input type="checkbox"/> Know Your Own Bone (2004)	¥ 3,000	x	= ¥
<input type="checkbox"/> Taking Charge in Japan (1990)	¥ 5,250	x	= ¥
<input type="checkbox"/> Labor Pains and the Gaijin Boss (1984)	¥ 2,945	x	= ¥
<input type="checkbox"/> (video) Strategic Tools for Managing Japanese Personnel (1987)	¥ 9,000	x	= ¥

**Subtotal (A) = ¥**

Per Book Shipping & Handling Fee: (*Approximate period of delivery)	No.	
<input type="checkbox"/> Outside Japan/First Class Air Mail (*1 week)	¥1,500	x = ¥
<input type="checkbox"/> Outside Japan/Second Class Air Mail (*2 weeks)	¥1,000	x = ¥
<input type="checkbox"/> Outside Japan/Sea Mail (*4-6 weeks)	¥ 600	x = ¥
<input type="checkbox"/> Within Japan (*Within 1 week)	¥ 300	x = ¥

**Subtotal (B) = ¥**

**TOTAL (A+B=C) = ¥**

**Cash on Delivery Charge—only within Japan** (The charge varies with amount in TOTAL (C).)

up to ¥9,999 = ¥300    ¥10,000-¥29,999 = ¥400    ¥30,000-¥99,999 = ¥600   = ¥   **(D)**  
 ¥100,000-¥300,000 (Maximum limit) = ¥1,000

**Cash on Delivery TOTAL (C+D) = ¥**

**Method of Payment:** (Please check one.)

\* Advanced payment required. We send your order after we confirmed your payment.

<input type="checkbox"/> <b>Bank transfer</b> (Kindly pay transfer fee) Sumitomo Mitsui Banking Corporation/ Kojimachi Branch (#218) Savings account #7410899 Account name: THOMAS J. NEVINS	<input type="checkbox"/> <b>Postal transfer</b> (Kindly pay transfer fee) Postal transfer account #: 00160-3-389449 Account Name: TMT Inc.
<input type="checkbox"/> <b>Cash on Delivery</b> /Kuroneko Yamato—only within Japan (Please fill in your requested date and time.) <b>Delivery date:</b> (at least 3 days later): <input type="checkbox"/> Please deliver on _____ (month/date) <input type="checkbox"/> Any date <b>Delivery time:</b> <input type="checkbox"/> AM <input type="checkbox"/> 12:00-14:00 <input type="checkbox"/> 14:00-16:00 <input type="checkbox"/> 16:00-18:00 <input type="checkbox"/> 18:00-20:00 <input type="checkbox"/> 20:00-21:00 <input type="checkbox"/> Any time	

**Ship to:** (Please type or print clearly.)

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(In alphabet)

Company Name: \_\_\_\_\_  
(In katakana too if possible)

Address: \_\_\_\_\_  
Postal Code

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

How did you know about this? _____	Contact person: _____	Date: _____
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